

CONFIDENTIAL

SCHOOL OF PLANNING AND ARCHITECTURE: VIJAYAWADA  
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Ref.No.F.107-4/2010/SPA(V)

2<sup>nd</sup> August, 2010

**TO ALL MEMBERS OF THE BUILDING AND WORK COMMITTEE OF THE  
SCHOOL OF PLANNING AND ARCHITECTURE: VIJAYAWADA**

Sir,

I am directed to forward herewith the Minutes of the Fourth Meeting of the Building and Works Committee of the School of Planning and Architecture, Vijayawada held on Tuesday, 22<sup>nd</sup> July, 2010 at 11.00 a.m. in the India International Centre, Lodhi Road, New Delhi.

Yours faithfully,



( Dr. Shovan K. Saha )  
02/8/2010 Director

Encl: As above.

1.	Prof. S.K. Khanna, A-10, Sector - 62, Noida - 201 307 (U.P.)
2.	Ar. Balbir Verma, Balbir Verma & Associates, F-49, 1st Floor, East of Kailash, New Delhi - 110 065
3.	Shri D.S. Meshram, President, Institute of Town Planners, India, 4-A, Ring Road, I.P. Estate, New Delhi - 110 002
4.	Dr. Mahendra Raj, Mahendra Raj Associates, A-43, 1st Floor, Okhla Phase-I, New Delhi - 110 025
5.	Dr. Y Medury Former CM & MD Ed.CIL Chief Operating, Senior President of Jaypee Institute of Information Technology University, A-10, Sector - 62, Noida - 201 307 (U.P.)
6.	Shri N.K. Sinha, Joint Secretary (Technical Education), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 115
7.	Representative of Ministry of Urban Development
8.	Shri S.K. Ray, Joint Secretary & Financial Adviser (HRD), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 115
9.	Prof. (Dr.) Shovan K. Saha, Director, School of Planning and Architecture, Vijayawada Acharya Nagarjuna University, Nagarjuna Nagar, Guntur - 522 510 (A.P.)

SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA

MINUTES OF THE BUILDING AND WORKS COMMITTEE HELD ON TUESDAY 22.07.2010, 11 A.M. ONWARDS AT INDIA INTERNATIONAL CENTRE, LODHI ROAD, NEW DELHI

The following attended the meeting:

- Prof. S K Khanna, Chairman
- Dr. Yaj Medury, Member
- Dr. Shovan K. Saha, Director, SPA, Vijayawada, Member
- Sh. Mahendra Raj, Member
- Ar. Balbir Verma, Member
- Sh. D S Meshram, Member
- Sh. Navin Soi, Member

Shri NK Sinha, IAS, JS (Higher Education), MHRD, Govt. of India was unable to attend the meeting.

The Director, SPA – Vijayawada briefed the members about the actions taken so far regarding selection of Architects for the design and development of the proposed Campus and its buildings at ITI Road, Vijayawada. It was mentioned that on the basis of the advertisement of Expression of Interests issued by the SPA, Vijayawada, 99 (Ninety nine) applications were received from the architects by the closing time and date, 5pm on June 25, 2010. 15(Fifteen) applications were received after the due date and time and it was decided not to include them for consideration.

The Sub-committee of the Building and Works Committee consisting of the following met at SPA, Vijayawada on Sunday July 4 and Monday July 5, 2010:

- Dr. Yaj Medury, Chairman
- Dr. Shovan K. Saha
- Ar. Balbir Verma
- Dr. N V Ramana Rao

This committee prepared fact sheets in respect of each applicant giving particulars of the items indicated in the EOI (Expression of Interest) as below:

1. Full name and complete postal address (including e-mail address)
2. Technical qualification and experience of the key personnel and Consultants

3. Copy of the up to date valid Registration Certificate under Architects Act, 1972 (Registration number was recorded on Fact sheet).
4. Professional experience in terms of number of years
5. Status of available space, infrastructure and in-house equipment
6. In-house availability of software
7. Type of majority of the major projects undertaken
8. Brief description of educational campus projects undertaken
9. Turn over during last three years in terms of fees received exclusively from architectural consultancy.
10. National/international honors/awards received

All members present of the Building and Works Committee in its meeting held on 22.07.2010 considered the fact sheets individually along with the respective applications and classified each applicant with grades namely A, B, C & D in the descending order of the potential merit. Prof. SK Khanna, Chairman and Shri Navin Soi, Director (Finance), MHRD, Govt. of India did not evaluate any application. Based on the individual recommendations given by each member, a consolidated list was prepared showing recommendations against each applicant in the tabular form. Following are the findings:

**Table 1: Number of applications by number of 'A's awarded**

Number of 'A's awarded 1	Number of applicants 2	Total (cumulative) 3
FIVE	03	03
FOUR	01	04
THREE	09	13
TWO	07	21
ONE	24	45
ZERO	54	99

On the basis of number of 'A's awarded, distribution of the total number of applicants is indicated in column No.3 of Table 1 above. The Committee decided that the applicants who were not awarded a single A, should be excluded from the short list.

The Committee further decided that the whole matter may be put up to the Board of Governors for further direction.

The meeting ended with a vote of thanks to the Chair.

